MINUTES
PUBLIC PARKING ADVISORY BOARD MEETING
TUESDAY, NOVEMBER 6, 2018 – 8:00 AM
CITY HALL GROUND LEVEL, SOUTH CONFERENCE ROOM

Members Present: Hugh Dodson, Rich Gourley, Todd Meierhenry, Dan Johnson

Others Present: Matt Nelson, Cody Papke, Gail Trantina, Joe Batcheller

1) CALL TO ORDER
Meeting called to order at 8:07 a.m.

2) APPROVAL OF MINUTES FOR THE MEETING OF AUGUST 7, 2018
Approved unanimously

3) OLD BUSINESS
   a) Block 11 Digital Signage
   b) Parking Office relocation and reassignment to PD
   c) Matt Nelson assumed project management role for Village on River ramp

4) NEW BUSINESS
   a) Financial Report
      September had an ending cash balance of $23,843,568.
      
      Total Operating revenues:
      - Meter revenues of $47,299 for September, $452,131 YTD.
      - Lot and ramp revenues of $150,892 for September, $1,373,853 YTD.
      - Parking Fines
        - Overtime $22,583 September, $218,006 YTD.
        - Improper $330 September, $4,560 YTD
        - Prohibited $7,510 September, $75,302 YTD
      
      Total Operating Expenses:
      - Personnel $56,601 September, $559,728 YTD
      - Professional Services $58,296 September, $358,475 YTD
      - Rentals $270 September, $16,545 YTD
      - Repair & Maintenance $139,384 September, $367,721 YTD
      - Supplies & Materials $39,630 September, $90,499 YTD
      - Travel & Education $960 September, $1,378 YTD
      - Utilities $13,171 September, $70,388 YTD

   b) Leased Parking
      - Leased parking is at 97% system-wide and projected to be at 110% before the new ramp is built.
c) Pavilion Ramp
- Operational for about 2 weeks.
- Two pay stations at each exit, no gates, better traffic flow
- Revenue is up, credit cards are 94% of
- Usage is up and feedback has been mostly positive
- In 2019 there will be a phone app available as another credit card pay
  method. No fee to us, no additional fee for customer.

d) Village on the River Update
- Foundation and pile caps are complete.
- Slab on grade in December
- First deck mid-December
- Precast in April 2019
- November/December 2019 substantial completion,
- Two levels available for parking by March 2020
- June 2020 projected to be fully open.

5) PPAB 2019 Schedule
   Board discussed adjusting frequency of scheduled meetings in 2019

6) ADJOURNMENT
   Meeting adjourned 8:55 a.m.

NEXT MEETING DATE: TUESDAY January 8, 2019

Board Approval