

MINUTES
PUBLIC PARKING ADVISORY BOARD MEETING
CITY HALL THIRD FLOOR, SOUTH CONFERENCE ROOM
TUESDAY, OCTOBER 5th, 2021 – 8:00 AM

Members Present

Dan Johnson, Bobbi Andera, Greg LaFollette, Gene McGowan, Mae Meierhenry

Others Present

Matt Nelson, Eric Langle, Sean Pritchett, Dustin Powers, Sam Stanforth

Call to Order

Meeting called to order at 8:05a.m. By Dan Johnson

Unfinished Business

None

New Business

1. **Financial Report** – Matt Nelson presented the Statement of Operations, Balance Sheet, and Statement of Cash Flows filed with the minutes of this meeting.
2. **Leased Parking Occupancy Report** – Matt Nelson provided an update on the occupancy numbers of all ramps and open lots. At the time of the meeting, total occupancy was at 65% of all spaces occupied. The loss of 1% of occupancy from the previous meeting was due to a client lowering the number of spaces they needed for their employees at the 8th and Dakota facility.
3. **Parking Lot Surplus** – Dustin Powers presented a proposal for development of the D3 open parking lot located on the corner of S 1st Ave and E 12th St. After a brief overview the board had general discussion and their questions were addressed. There were no concerns with the idea of selling the lot for development. Dustin will provide another presentation concerning the development on Tuesday, October 12, 2021, after which the Advisory Board will be asked to vote on a formal recommendation to surplus the surface lot so it may be redeveloped.
4. **Parking Impacts of Lot Surplus** – Matt Nelson provided the board with information as to the impacts of selling the D3 parking lot for customers who are currently leased there. There are 3 Public Parking lots within 2 blocks that all have the capability of absorbing 100% (35 spaces) of the customers. It is expected that clients would be dispersed among all 3 lots as each may have their own preference as to which lot will best accommodate them going forward. Either way, there is ample space within a reasonable vicinity of the lot to accommodate clients moving forward.
5. **Extended Length Vehicles on Phillips Ave** – Matt Nelson opened discussion on looking into ways to mitigate issues with larger vehicles, specifically in length, parking in angled parking downtown. The board had no objection to a potential ordinance in the future but wanted specific information on the size of parking stalls downtown before continuing discussion. Matt will speak with the traffic engineering department for these schematics and present them to the board at the next meeting.
6. **20 Minute Parking Spaces Downtown** – Discussion of existing 20 minute time zone spaces was moved to next meeting.

Public Input - None

Adjournment

Meeting adjourned 9:10 a.m.

NEXT MEETING DATE: TUESDAY OCTOBER 12, 2021

/ / 2021

Board Approval