

PUBLIC TRANSIT ADVISORY BOARD
Advisory committee to the Mayor on public transit issues
Meeting Minutes
for the meeting on September 24, 2012

Members present:

Deb Nelson
Greg Johnson
Megan Myers
Jim Madsen
Jean Crowe
Erik Gaikowski

Public in attendance:

Charles Santee
Joe Dvorak
Phil Jacobson
Mary Dreesman

Members absent:

Julie Johnson Dresbach

Staff present:

Eric Meyerson, General Manager
Dennis Erckfritz, Operations Manager
Bill McCarty, Maintenance Manager
Tierza Lanham, Paratransit Manager
Sam Trebilcock, Transportation Planner
Collen Moran, Human Relations Attorney

Call to order

Greg Johnson, Chair, called the Public Transit Advisory Board (PTAB) meeting to order at 3:50 p.m. and made introductory comments.

1. Approval of August 27, 2012, PTAB Meeting Minutes

Deb Nelson made a motion to accept the August 27th, 2012, PTAB meeting minutes. Megan Myers seconded the motion. The motion passed unanimously.

2. Public input on non-agenda items:

Charles Santee said that 20 to 30 people are sometimes waiting for the bus at 12th Street and West Avenue and blocking the sidewalk. Dennis Erckfritz said the SAM is working with the landowner to gain an easement for a bus stop at this location to reduce the crowding. Also Lutheran Social Services have adjusted their class schedule to allow some to catch the bus earlier to avoid the crowding and wait times. Charles suggested moving the stop to the Lutheran Social Services parking lot. Jim Madsen said that the bus should not go into the parking lot to pick up passengers.

3. Transit ADA Transition Plan

Colleen Moran, the Attorney for the Human Relations Office provided an update of the Transit ADA Transition Plan. Colleen explained that eight areas have been identified as needing improvement including accessible bus stops, signage, and bus stop notifications. The final report will provide a plan to implement these recommendations for improvement. This item was informational.

4. Transit Fare Analysis

Sam Trebilcock provided the Board with background and history of fares for both fixed-route and paratransit systems. Fares have not been raised since 1995. The board agreed that it was important to complete and review an in-depth fare analysis. This analysis will be brought forward to the Board for their review in next few months. This item was informational.

5. Reports:

a. August Operations Report

Eric Meyerson provided the board with operation statistics for August of 2012. Eric said that ridership continues to be on pace for about a 5% increase over 2011. This item was informational.

b. Transit Marketing Committee

Sam Trebilcock told the Board that the Transit Marketing Committee will be having their next meeting on Wednesday October 3rd. To help provide marketing assistance, the City Council is looking at adding money to the marketing budget for SAM. The Marketing Committee is also looking for new members and the Board was encouraged to forward any suggestions for new members. This item was informational.

6. Other Business:

No other business was offered.

7. Adjournment

Deb Nelson made a motion to adjourn and Erik Gaikowski seconded the motion. Greg Johnson adjourned the meeting at 4:45 p.m.