

## PUBLIC TRANSIT ADVISORY BOARD

*Advisory committee to the Mayor on public transit issues*

### Meeting Minutes for the meeting on June 26, 2012

**Members present:**

Deb Nelson  
Jean Crowe  
Megan Myers  
Julie Johnson Dresbach

**Public in attendance:**

Amber Gibson  
Charles Santee  
Joe Dvorak  
Christine Baca

**Members absent:**

Greg Johnson  
Jim Madsen

**Staff present:**

Karen Walton, General Manager  
Dennis Erckfritz, Operations Manager  
Randy Hartman, Assistant General Manager  
Tierza Lanham, Paratransit Manager  
Sam Trebilcock, Transportation Planner

**Call to order**

Deb Nelson, Vice-Chair, called the Public Transit Advisory Board (PTAB) meeting to order at 3:45 p.m. and made introductory comments.

**1. Approval of May 21, 2012, PTAB Meeting Minutes**

Julie Johnson Dresbach made a motion to accept the May 21, 2012, PTAB meeting minutes as written. Jean Crowe seconded the motion. The motion passed unanimously.

**2. Public input on non-agenda items:**

Charles Santee asked that the bus pass time limit added to ensure that more than one person cannot use the bus pass on the same bus (pass back policy) must be shortened to allow a person to transfer from bus to bus. SAM staff said that the pass back policy will be shortened enough to accommodate transfers. Charles also indicated that Route 3 is running late in the midday. Karen Walton said that Route 3 generally has very good on-time performance.

**3. Old Business:**

**a. Transit Operation Study Update**

Sam Trebilcock updated the Board on the latest status of the Transit Route Study including the comments received during the Open House on June 13<sup>th</sup> and also provided the same presentation provided during the Open House. A full draft report will be available in August. This item was informational.

**4. New Business:**

**a. Introduction of New Member: Erik Gaikowski**

PTAB has a new member starting in July – Erik Gaikowski. Erik is the Associate State Director of the AARP. Erik talked to PTAB about his background and looks forward to being a member of PTAB. This item was informational.

**b. PTAB Bus Riding Tutorial – Replacing July Meeting?**

Sam Trebilcock asked the PTAB Board if they would like to have a training session on how to ride the bus and perhaps learn more about the paratransit eligibility assessment during a training session for board members. All board members thought that it would be a great idea and would help them greatly understand some of the issues that come before PTAB. Julie Johnson Dresbach made a motion to cancel the July 2012 PTAB meeting and in its place add a training session to be held at the SAM offices. Jean Crowe seconded the motion. The motion passed unanimously.

**5. Reports:**

**a. May Operations Report**

Karen Walton presented a report on the May operations at SAM. She said that fixed route ridership was up almost 5%, compared to May of last year. Also, SAM had 1,800 bikes transported in May on SAM busses compared to 1,300 for May of last year. Also, SAM is in the process of hiring a consultant to look at the space needs of the SAM offices and bus garage on 6<sup>th</sup> Street and Weber Avenue. Jean Crowe informed PTAB that SAM staff has been extremely helpful in providing driver training to Achieve staff. She encourages other agencies to also utilize them as a resource. Julie Johnson Dresbach encourages SAM when looking at the route study to also think about the outlying communities when determining a location for any transfer stations. This item was informational.

**b. Transit Marketing Committee Report**

No transit marketing report for this month.

**6. Other Business:**

No other business was offered.

**7. Adjournment**

Julie Johnson Dresbach made a motion to adjourn and Megan Myers seconded the motion. Deb Nelson adjourned the meeting at 4:45 p.m.