



PUBLIC TRANSIT ADVISORY BOARD
Advisory committee to the Mayor on public transit issues
Meeting Minutes
For the meeting on November 26, 2018

Members Present:	Staff present:
Sean Garney	Robert Speeks, Assistant General Manager
Brett Glirbas	Sam Trebilcock, Transportation Planner
Mike Lynch	Ryan Weisenbach, Maintenance Manger
Philip Jacobson	Glen Wright, Operations Manger
Erik Nelson	
Jeri Reed	Citizens in attendance:
Allen Svennes	Jim Feeney
	Kay Gollesch

Call to order

With a quorum present, two new members of PTAB - Erik Nelson and Allen Svennes introduced themselves to the Board. Mike Lynch, Chair, then called the Public Transit Advisory Board (PTAB) meeting to order at 3:49 p.m. and made introductory comments.

1. Approval of Agenda

Brett Glirbas asked to add a Paratransit Drop-off item to the agenda. Jeri Reed made a motion to approve the November 26, PTAB agenda with the addition of the Paratransit Drop-off item. Brett Glirbas seconded the motion. The motion passed unanimously.

2. Approval of September 24, 2018 PTAB Meeting Minutes

Phil Jacobsen made a motion to approve the September 24, 2018, PTAB minutes. Jeri Reed seconded the motion. The motion passed unanimously.

3. Public input on non-agenda items

There was no public input.

4. New Business:

A. Public Hearing: Proposed Program of Projects – FTA 5307 Program

Sam Trebilcock told the Board that this public hearing was for the purposes of taking public and board comment about utilizing the 2018 FTA 5307 grant on transit operations. This year Sioux Falls will receive slightly over \$2.6 million in funding. Mike Lynch opened the public hearing. No public comments were received. Brett Glirbas made a motion to close the public hearing. Phil Jacobsen seconded the motion. The motion to close the hearing passed unanimously. The Board asked a few clarification questions such as when the City knows the amount of the grant and how the City and SAM come up with the

total operations costs for the grant. Erik Nelson made a motion to adopt the FTA 5307 Program of Projects for 2018. Sean Garney seconded the motion. The motion passed unanimously.

B. Transit Ridership Survey

Sam Trebilcock told the Board that the City contracted with ETC Institute to complete a transit ridership survey of over 300 transit riders. Sam went through some of the results of the survey. The Board asked various questions including if additional information could be extracted from the survey, how the consultant takes out bad surveys, and if economic benefits of transit can be looked at also. More information will be presented on the survey at the January meeting of PTAB.

C. City Conflict of Interest Ordinance

Sam Trebilcock explained the City's conflict of interest ordinances and asked if PTAB had any questions.

D. State Open Meeting Laws Pamphlet

Sam Trebilcock provided a pamphlet referencing the State open meeting laws and asked if PTAB had any questions.

5. Old Business:

A. Transit Offices and Storage Building Renovation Design

Sam Trebilcock showed PTAB some preliminary designs for the transit office and storage building renovation. Sam asked if PTAB had any questions and said that a final report will be available for review by PTAB for the January meeting.

B. Paratransit Drop-off at City Center

Brett and Sam discussed the new paratransit drop-off location and said everything is complete and working well. Brett used the new signal during his trip to the building for the meeting.

6. Reports:

A. September and October Operations Reports

Robert Speeks went over the last two months operations reports. At the end of October, fixed-route ridership was down 2.4% and paratransit was down 10.4% from 2017.

7. Other Business – It was asked if Sioux Area Metro could start posting agendas on the fixed-route and paratransit buses. Sioux Area Metro said they thought that could be accommodated.

8. Adjournment

Brett Glirbas made a motion to adjourn the meeting and Jeri Reed seconded the motion. The meeting was adjourned at 5:07 p.m.