



PUBLIC TRANSIT ADVISORY BOARD
Advisory committee to the Mayor on public transit issues
Meeting Minutes
For the meeting on January 28th, 2019

Members Present:	Staff present:
Brett Glirbas	Jim Feeney, SECOG
Mike Lynch	Stacy Hagen, City Planning Office
Erik Nelson (by Phone)	Tierza Lanham, Paratransit Manger
Allen Svennes	Robert Speeks, Assistant General Manager
Members Absent:	Sam Trebilcock, Transportation Planner
Philip Jacobson	Ryan Weisenbach, Maintenance Manger
Jeri Reed	Glen Wright, Operations Manger
Citizens in attendance:	Transit Core Team
Jeff Wilka	Jason Reisdorfer, Innovation & IT Director
Melanie Bliss	Shana Nelson, Finance
Shireen Raschau	Mike Gramlick, Fire

Call to order

With a quorum present, Mike Lynch, Chair, called the Public Transit Advisory Board (PTAB) meeting to order at 3:48 p.m. and made introductory comments.

1. Meeting Procedures Chair

Mike Lynch reviewed the meeting procedures.

2. Approval of Agenda

Brett Glirbas wanted to add an item. Allen Svennes made a motion to approve with the addition. Brett Glirbas seconded the motion. The motion passed unanimously.

3. Approval of November 26, 2018 PTAB Meeting Minutes Chair

Brett Glirbas made a motion to approve the November 26th, 2018, PTAB agenda. Allen Svennes seconded the motion. The motion passed unanimously.

4. Public input on non-agenda items Chair

Jeff Wilka wanted to thank Randy and PTAB for accomplishing the cross walk and crossing signal that is in front of City Center so quickly.

5. New Business:

A. Transit Core Team Update

Sam Trebilcock introduced Jason Reisdorfer. Jason told PTAB that the Core Team will be looking at how to improve transit through engaging stakeholders through an intensive 8 month process that includes 13 city staff members all from different departments. Jason told the Board and citizens that a tour of the Transit Core Team "War Room" will be available after the meeting and before the next PTAB meeting. This item was informational.



B. SAM Substance Abuse Policy

Randy Hartman explained to the Board that, after an FTA Drug and Alcohol review, FTA recommended an update to SAM Substance Abuse Policy. The new policy has been already approved by FTA. Randy requested approval by the Board. Allen Svennes made a motion to approve the updated Substance Abuse Policy as presented and Brett Glirbas seconded the motion. The motion passed unanimously.

C. Transit Ridership Survey

Sam Trebilcock presented the major findings from the Transit Ridership Survey and provided a draft GIS map that shows survey origins and destination information. More information statistics from the survey will be available in the next month. Shireen Ranschau asked that the survey be made public and asked how the survey will be used in coordination with the Transit Core Team activities. This item was informational.

D. Paratransit RouteMatch – Amble App

Sam Trebilcock provided an introduction to the Amble App and its features. The App would allow paratransit riders to schedule upcoming rides and pay for rides by phone or computer and to be able to see where their paratransit bus is located on the phone or computer when in route. Brett Glirbas would like to see if we can look at this more closely. Mike Lynch asked if paratransit could try the App as a trial. This item was informational.

E. Transit Service to Great Bear

Brett Glirbas asked that transit service be extended to Great Bear considering that it is a city facility in which events are held. Sam Trebilcock said that funding for the extended service would be difficult, but perhaps new options could come after the Transit Core Team study is completed.

6. Old Business:

A. Transit Offices and Storage Building Renovation Design

Sam Trebilcock discussed and presented the two options for the new renovations that were completed as part of the renovation design study. The study will be used to help budget and apply for a grant later this summer. This item was informational.

7. Reports: November and December Operations Reports

Randy Hartman reviewed the November 2018 and December 2018 reports. This item was informational.

8. Adjournment

Brett Glirbas made a motion to adjourn the meeting and Allen Svennes seconded the motion. The meeting was adjourned at 5:00 p.m