

**PUBLIC TRANSIT ADVISORY BOARD**

**DRAFT**

**PUBLIC TRANSIT ADVISORY BOARD  
ADVISORY COMMITTEE TO THE MAYOR ON PUBLIC TRANSIT  
ISSUES**

**MEETING AGENDA**

**MAY 4, 2020**

**11:30 AM**

**MEETING HELD VIA TELECONFERENCE**

**DIAL-IN INFO:** +1-605-367-8898  
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<b>MEMBERS PRESENT:</b>	<b>STAFF PRESENT:</b>
Brett Glirbas	Randy Hartman, General Manager
Jeri Reed	Tierza Lanham, Paratransit Manger
Jason Van Engen	Robert Speeks, Assistant General Manager
Sean Garney	Sam Trebilcock, Senior Planner
Allen Svennes	Shawna Goldammer, Planning Proj. Coord.
Erik Nelson	Ryan Weisenbach, Maintenance Manager
Mike Lynch	Jeff Eckhoff, Director of Planning and Development Services
<b>Citizens in attendance</b>	Sharla Svennes, City Attorney's Office
Kim Hansen	Glenn Wright, Operations Manager

**CALL TO ORDER:** Facilitator: Brett Glirbas, Chair  
 Brett Glirbas called the meeting to order at 11:32am and welcomed all in attendance.

**1. Meeting Procedures:** Sam Trebilcock read the meeting procedures into the record. Due to the meeting being held by teleconference, the meeting procedures were modified as indicated below:

This teleconference procedure will be as follows:

- A. We ask that if you can, please mute you phone until you speak.
- B. Only one person can speak at a time. Please refrain from speaking until you have been recognized.
- C. We will be calling roll for the PTAB members and they will respond by stating here.
- D. We will be calling roll for staff members and they will respond by stating here.
- E. We will then ask for members of the public to state their names, and staff will acknowledged by repeating the name, and stating here.

**Board Action and Agenda Items:** Staff state their name and present information regarding the agenda item. When finished, staff will ask for questions from the board. As the board members ask questions, begin with their name. When motions are made, please state your last name after the motion. All votes will be a roll call vote. When your last name is called, vote clearly by stating Yes or No.

**Public input on the one agenda item** will be taken after the board's discussion. After staff's presentation and questions from board members, public input will be received. We ask that anyone addressing the Board, other than staff, wait to be recognized by the chair and identify themselves for the record. At the conclusion of public input, further discussion on the item will be limited to board members.

- F. When speaking, begin my stating your name.

**Public input on non-agenda items** will be taken at the end of the meeting. When speaking, begin my stating your name.

We thank you for your cooperation.

Roll Call of Public Transit Advisory Board: All Member Present as noted above.

Roll Call of Staff: Staff present as noted above.

Roll Call for Public: Names of persons whom provided their names for the record are: Kim Hansen.

**2. Approval of Agenda (Board Action Required)** A motion was made by Mike Lynch and a second by Allen Svennes to approve the May 4, 2020 teleconference PTAB agenda. 7 yes - 0 noes. The motion passed unanimously.

**3. Temporary Reduction in Service as a response to COVID-19:** Sam Trebilcock began with an explanation of operations at SAM. He told the board several drivers are in the vulnerable population category, and remain home. Ridership remains low within the entire system. There have been riders with a positive COVID-19 test, and those drivers and staff have been sent home if there was contact with the passenger. The reduced services has been maintained and provides adequate service based on the 400-600 trips per day.

Sam then explained the updated resolution. The resolution extends the reduction in service to May 30<sup>th</sup>. The City Council is considering changes to the no lingering ordinance, which will allow things to open up but with restrictions. With these considerations in mind, the resolution allows the Mayor to increase services in phases if needed.

Mike Lynch asked if there was any feedback from the public on the suspended services. Sam Trebilcock replied, that on the first day of suspended services, a very high volume of same day requests was received. However, since that time, the special services trips are only 12-20 trips a day. Sam went on to say that other than the first day of service reduction, there have been no comments received from the service area affected.

Brett Glirbas asked if the Mayor was able to restore service, would he be also able to reduce services further without a Public Transit Advisory recommendation. Sam Trebilcock explained any future reductions of services would come back before the board.

Brett Glirbas then asked if the demand increased, would there be enough drivers to meet the demand. Sam Trebilcock explained that the communication between the administration and Sioux Area Metro will be frequent, and both would work toward accommodating service as requested. Sam went on to say that services are meeting the current demand.

Erik Nelson asked if any details could be provided regarding the 12-20 essential services trips provided in the suspended service areas. Tierza Lanham responded that most are medical related as the destinations are to the VA, Sanford and Avera main campuses.

Erik Nelson asked how the reduced services is being communicated with the public. Shawna Goldammer responded by stating the Sioux Area Metro's website has been updated with a new web-part where information related to SAM COVID-19 responses is posted. The information regarding the suspended services area, and the information for how to request a special services trip are posted on the SAM COVID-19 response website.

Erik Nelson asked if the number of drivers in the vulnerable category, as described in the Governor's safer at home order, has changed. Randy Hartman replied the number has remained steady, and if the Governor changes the order, the drivers will report back to work. Erik then asked Randy if the drivers are required to wear masks. Randy Hartman replied that most drivers are wearing masks, but it is not mandatory at this time. Sam Trebilcock also replied that they could begin messaging to encourage riders to wear masks. Randy Hartman also explained that barriers for the drivers are being procured, but the delivery time is over a month, and it will take time to install the barriers.

Jeri Reed asked if staff could encourage passengers to wear masks. Sam Trebilcock said that they will work on additional messaging that strongly encourages passengers to wear masks.

Erik Nelson then asked about potential for demand increases when the Smithfield plant opens. Sam Trebilcock explained that the Smithfield Plant is on the Route 7, and the route 7 does provide hourly service. Route 7 is not suspended. Additionally, Route 4, an eastside route that provides service to where people live is also running on an hourly schedule. Sam then explained that services levels are not anticipated to be affected in the short term.

Erik Nelson then asked if the Union would be consulted when the service reductions are lifted. Sam Trebilcock stated that Randy Hartman is in continuous contact with Union leadership throughout the operation at any level of service.

Brett Glirbas asked for public comment on the agenda item. There was none.

A motion was made by Jason VanEngen and a second by Jeri Reed to recommend to the City Council the resolution for the extended service reduction be adopted. A roll vote was taken 7 yes - 0 noes. The motion passed unanimously.

Brett Glirbas then asked for public input on non-agenda items. There was none.

Brett Glirbas then reminded everyone that the regular meeting for PTAB was moved to the Carnegie Town Hall in the City Council Chambers. Shawna Goldammer stated that if the technology was available, the meeting could be opened to the public via telephone. Sam Trebilcock stated that based on the situation, the meeting could be a teleconference (without a location), or cancelled if necessary.

**4. Adjournment:** A motion was made by Jeri Reed and a second by Al Svennes to adjourn. Roll call vote 7 yes - 0 noes. The motion passed unanimously.

The meeting was adjourned at 12:08 pm.

**Any person not able to attend the PTAB meeting may send comments to the City's Planning and Development Services department for presentation and discussion at the PTAB meeting:**

Sam Trebilcock, Senior Planner or Shawna Goldammer, Planning Projects Coordinator  
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367-8890 (Ph), [strebilcock@siouxfalls.org](mailto:strebilcock@siouxfalls.org) 367-8692 (Ph), [sgoldammer@siouxfalls.org](mailto:sgoldammer@siouxfalls.org)