



PUBLIC TRANSIT ADVISORY BOARD

DRAFT

Advisory committee to the Mayor on public transit issues

Meeting Minutes

For the meeting on November 25, 2019

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| Members Present: | Staff present: |
| Brett Glirbas | Randy Hartman, General Manager |
| Mike Lynch | Jim Feeney, SECOG |
| Erik Nelson | Tierza Lanham, Paratransit Manger |
| Sean Garney | Robert Speeks, Assistant General Manager |
| Allen Svennes | Sam Trebilcock, Senior Planner |
| Members Absent: | Glen Wright, Operations Manger |
| Phillip Jacobson | Shawna Goldammer, Planning Proj. Coor. |
| Jeri Reed | Allie Hartzler, Innovation Coordinator |
| Citizens in attendance (from sign in sheet): | Ryan Weisenbach |
| Al Boykin Jr, Cheryl Rath, Phyllis Arends, Melanie Bliss | |

Call to order

With a quorum present, Brett Glirbas, Chair, called the Public Transit Advisory Board (PTAB) meeting to order at 3:50 p.m.

1. Meeting Procedures

Sam Trebilcock read the meeting procedures noting that discussion of the procedures will be during item number 5 on this agenda. Chairperson Glirbas explained public input is wanted and the board wants to make sure everyone who wishes to speak is heard.

2. Approval of Agenda: A motion was made by Mike Lynch and a second by Allen Svennes to approve the November 25, 2019 PTAB agenda. The motion passed unanimously.

3. Approval of October 28, 2019 PTAB Meeting Minutes

A motion was made by Mike Lynch and a second by Allen Svennes to approve the October 28, 2019 PTAB minutes as presented. The motion passed unanimously.

4. Public input on non-agenda items:

Melanie Bliss noted that she had read an article in the Huron Daily Plainsman regarding FTA requirement to update radios in buses by 2025. She asked first - Will the radios be compliant in Sioux Falls' buses, and second - what will the cost be to upgrade the radios if needed.

Shawna Goldammer stated that the board was not familiar with the article and a response to the questions could not be provided at this time. Chairperson Glirbas asked staff to look into it and provide the information at a later date.



Al Boykin Jr. advocated for a new stop at Career and Benson for the new low income apartment residents. He went on to state that there are no stops on the west side of Career Ave for a long distance. He also called to the attention of the Board the new High School and his thoughts for the need to the extend service to serve the students.

No further comments were received on non-agenda items.

5. **Meeting Process Clarifications:** (printed copy provided as a handout) Sam Trebilcock explained the current meeting procedures have the order of business to be as follows: After staff's presentation and questions from board members, public input will be received. At last month's meeting many questions came forward from the audience before the presentation was finished and asked before the board had a chance to ask their questions. He went on to say that due to last month's meeting, it would be appropriate for the board to discuss the meeting procedures and make changes if it is the Board desires. The Board then discussed the importance of order at public meetings. The Chairperson has some discretion when running the meeting and can allow questions as they see appropriate. The board discussed options for allowing public input and decided that the meeting procedures would include language that a person should wait to be recognized by the Chairperson before speaking.

Sean Garney made a motion to add, "wait to be recognized by the Chairperson" to the meeting procedures, and the motion was seconded by Erik Nelson. The motion passed unanimously.

6. **Transit Core Team Update (Informational):** Allie Hartzler announced that an additional grant had been received from the National Endowment for the Arts for marketing efforts of the pilot project. She explained that the final draft for the Software RFP is being routed for final comments, and the anticipated RFP release is December 6, 2019. The pilot launch is still on track for Summer-Fall 2020.

Phyllis Arends stated that she had researched the information presented last month surrounding other communities using on-demand and expressed concerns that the communities were not comparable to Sioux Falls. Additionally she was concerned that switching to on-demand with virtual stops will be very confusing for those with cognitive disabilities. Ms. Arends went on to say that she is confused that increasing passengers on the bus system is not a metric for the pilot project. Chairperson Glirbas explained that the core team is trying a new idea, and following up with a pilot project. He stated that he is happy that they are at least trying it with a pilot project. Melanie Bliss stated that she is a longtime advocate for marginal populations. She called to the board's attention that a round trip fare of \$3.00 is too expensive for many families. She went on to say that she is glad that the public can still come to this board to talk about



the public transportations system. Al Boykin Jr. stated that he did get caught up in the moment at last month's meeting and apologized to the board if he had spoken out of turn.

Mike Lynch made a motion to defer items 7 and 8 to the next meeting and the motion was seconded by Allen Svennes. The motion passed unanimously.

9. **Reports: September and October 2019 Operations Reports:** Randy Hartman presented the reports for both months.
10. **2020 PTAB Meeting Schedule:** Shawna Goldammer stated that the 2020 PTAB meeting calendar was being formulated, and wanted to verify that the fourth Monday of the month (with the exception of May, which is on the third Monday of the month), at 3:45pm at the City Center in the Cooper Meeting room was still preferred by the Board. The Board requested that staff send out an Outlook meeting for the 2020 dates. No changes to the 2020 date, time or location were discussed. Ms. Goldammer explained that the City Council had approved a resolution appointing a new PTAB board member to replace Phil Jacobson, who had reached his term limit. The board asked that information be provided to them regarding the new board member with the e-mail of the draft minutes.

Adjournment

Allen Svennes made a motion to adjourn the meeting and Erik Nelson seconded the motion. The meeting was adjourned at 5:08 pm.