The meeting was called to order at 12:00 P.M. by Chair Wahlstrom.

Roll Call
Hart: present, Heineman: present, Olson: present, Tiefenthaler: absent Wahlstrom: present
Others present: Jill Franken, Daren Ketcham, Sandy Frentz, Mike Deitschman, Tim Rave, Alicia Collura, Mike Stuhr, Scott Christensen, Faron Wahl, Mary Helen Harris, Jeff Luther, Jeff Helm, Julie Charbonneau

Approval of minutes
11-23 Motion by Olson, seconded by Heineman, to approve the minutes of the August 17, 2011, meeting as distributed. Vote was as follows: Hart: yes, Heineman: yes, Olson: yes, Tiefenthaler: absent, Wahlstrom: yes.

Unfinished business
Mike Stuhr reviewed an analysis of Rural/Metro’s staffing, shifts and response times. He apologized for not having more data available at this time, but did review a 20 week analysis. The board asked him to go over this again when he has a year’s information as well as quarterly/seasonal data.

New business
There were no guideline revisions from the Medical Board.

11-24 Motion by Heineman, seconded by Hart, to clarify that no written agreements are needed to use EMD Card 33. Vote was as follows: Hart: yes, Heineman: yes, Olson: yes, Tiefenthaler: absent, Wahlstrom: yes.

Reports
Metro – Daren reported that Metro remains well above required compliance for performance indicators.

SFFR – Jeff Helm, Division Chief for EMS and Professional Standards, introduced himself to the group.

Rural/Metro – An updated inventory list is on file. Tim Rave thanked Julie for the work she has done on quality reports.

Secretary – Julie attended a trauma symposium last week. Dr. Snell, the Minnehaha County Coroner, attended a Medical Board meeting to discuss areas of common concerns between his office and EMS. Julie completed ambulance inspections in the past week, with no shortages noted in supplies or equipment. REMSA needs to elect officers at an upcoming meeting.

Medical Director – Dr. Luther discussed the process of developing REMSA guidelines using evidence based medicine.

Adjournment
11-25 Motion by Olson, seconded by Hart, to adjourn. Meeting adjourned at 1:00 P.M.

Submitted by           Approved by
Julie Charbonneau      Nancy Wahlstrom
Executive Director/Executive Secretary   Chair