The meeting was called to order at 12:10 P.M. by Chair Wahlstrom.

**Roll Call**
Hart: present, Heineman: present, Olson: present, Tiefenthaler: absent, Wahlstrom: present
Others present: Daren Ketcham, Sandy Frentz, Alicia Collura, Tim Rave, Mary Helen Harris, Jeff Luther, Jeff Helm, Richard Miller, Julie Charbonneau, Guests

**Approval of minutes**
12-01 Motion by Hart, seconded by Olson, to approve the minutes of the November 16, 2011, meeting as distributed. Vote was as follows: Hart: yes, Heineman: yes, Olson: yes, Tiefenthaler: absent, Wahlstrom: yes.

**New business**
Guests were present to discuss a concern about Rural/Metro not being in-network with a private insurance plan. Tim Rave discussed insurance from Rural/Metro’s perspective, including participation and assignment. The board discussed reimbursement and insurance as well as EMS funding in general. Chair Wahlstrom will contact the state Division of Insurance and bring information back to a future meeting.

**Annual Meeting**
Election of officers was held in November 2011 and is deferred at this time. A draft annual report, to be included in the Health Department Annual Report was distributed and discussed.
12-02 Motion by Olson, seconded by Heineman, to approve the annual report draft as distributed. Vote was as follows: Hart: yes, Heineman: yes, Olson: yes, Tiefenthaler: absent, Wahlstrom: yes.

**Unfinished business**
Discussion on response times was deferred the next meeting.

**Reports**
Metro – Daren Ketcham reported that Metro remains well above required EMD compliance. They have started working on re-accreditation. A training class for new employees is starting soon.

SFPD – Richard Miller reported that SFPD has had three recent saves using the AED.

Secretary’s report – Julie presented preliminary CARES data for 2011, with overall survival rates in Sioux Falls being nearly twice the national CARES rates. Ambulance response times remain above the contractual requirement. Julie recently completed a grant-writing class and will attend a trauma conference next month.

Medical Director – Dr. Luther discussed the nationwide drug shortages that are affecting EMS.

**Adjournment**
12-03 Motion by Olson, seconded by Hart, to adjourn. Meeting adjourned at 1:30 P.M.

Submitted by
Julie Charbonneau
Executive Director/Executive Secretary

Approved by
Nancy Wahlstrom
Chair