The meeting was called to order at 12:00 P.M. by Chair Myers

Roll Call
Hurley: present, Olson: present; Wahlstrom: absent; Wheeler: present, Myers: present

Others present: Jill Franken, Sandy Frentz, Jes Mundahl, Amy Marsh, Richard Miller, Jeff Luther, Mike Bureau, Scott Christensen, Mary Helen Harris, Julie Charbonneau

Approval of minutes
15-35 Motion by Olson, seconded by Hurley, to approve the minutes of the October 28, 2015, meeting as distributed. Vote was as follows: Hurley: yes, Olson: yes, Wahlstrom: absent, Wheeler: yes, Myers: yes.

Unfinished business
Mike Bureau discussed progress on Mutual aid agreements. He plans to have them ready for review after the first of the year.

The board discussed a REMSA representative for the Board of Health. Jill Franken thanked Chad Olson for serving in this position and for the other contributions he has made. Hurley volunteered to attend Board of Health meetings after January. If he is unable to attend, he will find a REMSA board member to substitute.

15-36 Motion by Wheeler, seconded by Hurley, to appoint Hurley to attend Board of Health meetings as the REMSA representative. Vote was as follows: Hurley: yes, Olson: yes, Wahlstrom: absent, Wheeler: yes, Myers: yes.

New business
The Medical Board has approved three Metro procedure revisions. Copies were distributed and discussed.


Reports
Metro – Jes Mundahl reported that Metro has received their re-accreditation as a Center of Excellence. Congratulations! Version 13 EMD materials have been shipped. Once received we have a year to implement. The implementation process was discussed.

SFFR – Amy Marsh reported that SFFR has decided to purchase LIFEPAK 15 Monitor/Defibrillators. The EMS training coordination plan will go to the Medical Board for approval this month.

Paramedics Plus – Mike Bureau reported staffing, hiring, CAAS progress, technology, community events, education, fleet updates, review of compliant handling and community events. Paramedics Plus gave a six month update to the City Council on December 1, 2015.

Compliance Report
Mike Bureau reviewed October response times. Julie reported that October response times were reviewed and are found to be within contractual requirements.

Secretary – In light of a recent court decision, Julie met with the City Attorney to review REMSA’s certification policy. No changes were needed at this time. We will continue to monitor.

Medical Director – Dr. Luther discussed the Council update on December 1, 2015. He is following up on detox/sobering center transport issues.
Adjournment
15-38  Motion to adjourn by Olson, seconded by Myers. Meeting adjourned at 1:25 P.M.

Submitted by  Approved by

________________________________   ________________________________
Julie Charbonneau  Gary Myers
Executive Director/Executive Secretary  Chair