A REGULAR MEETING OF THE SIOUX FALLS PARKS AND RECREATION BOARD was held on Tuesday, February 17, 2015, at 1 p.m. at the Kenny Anderson Community Center.

Roll Call and Determination of Quorum
Members present: Sandra Pay, Michael Crane, Patti Abdallah, Lorrae Lindquist, and Mark Steinborn.

Members absent: Kevin Nyberg and Pat Lloyd.

Parks and Recreation staff present: Don Kearney, Director of Parks and Recreation; Dave Fischer, Assistant Director of Parks and Recreation; Tory Miedema, Park Development Specialist; Kelby Mieras, Operations Manager; Mike Patten, Park Development Specialist; Scott Juhnke, Recreation Program Coordinator; and Susie Garry, Recreation Program Coordinator.

Others present: Pat O’Toole, GreenPlay; David Locke, Stockwell Engineers; Tom Jansa, Dakota Golf; Nate Gonseth, Eide Bailly; Dan Simon, Great Plains Zoo & Delbridge Museum; Chis Hill, Municipal Band Bandmaster; and Jan Wood, Crystal Ice.

Attendees were informed that a public information packet was provided at the back table.

Approval of Minutes (January 20, 2015, meeting)
A motion was made to approve the minutes of the January 20, 2015, regular meeting. The motion to approve the minutes was passed unanimously, with all present Board members voting yes.

Public Input
No public input.

Report of Standing Committees
For committee reports, Lindquist reported that all Marketing and Public Needs Committee items are on the current agenda. Crane reported that all Park System Planning and Development Committee items are on the current agenda. Lindquist reported that all the Partnerships and Recreation Committee items are on the current agenda.

Unfinished Business
No unfinished business.

Under New Business

a. CIP Priority Discussion: Tory Miedema provided the Board with a copy of the top five priorities they identified a year ago, which included: 1. Indoor Aquatics, 2. Greenway Development, 3. Bike Trails, 4. Neighborhood Parks, and 5. Great Bear Recreation Park. The Board was also provided with a summary map displaying the location of all 2015–2019 Parks and Recreation CIP projects. After an open Board discussion, the CIP priorities for the Parks and Recreation Board going forward were established as: 1. Falls Park West, 2. Greenway Development, 3. Neighborhood Parks, 4. Bike Trails, and 5. Upper Terrace Park Master Plan improvements. Miedema then reviewed the future steps toward completing the 2016–2020 CIP process.
b. Dakota Golf Management Audit: Tom Jansa from Dakota Golf Management and Nate Gonseth from Eide Bailly reviewed the results of the 2013 operational audit that is required by the management agreement with the City. Eide Bailly issued an "unqualified opinion" that the results are materially correct with no exceptions or issues. A motion was made to accept the audit. The motion was passed with Pay voting yes, Crane voting yes, Abdallah voting yes, Lindquist voting yes, and Steinborn voting yes.

c. USF Field Usage Agreement: Mieres presented the Board with a proposed usage agreement for priority usage of Field 1 at Harmodon Park Baseball Complex and Field A at the Sherman Park Softball Complex by the University of Sioux Falls. The agreement would be for five years and also allows USF to sell advertising on the fields to be displayed during their respective league seasons. Compensation to the City will be 20 percent of gross advertising sales with a minimum amount of $3,240.00 for baseball and $1,000.00 in 2015 and $2,000.00 each year thereafter for softball. A motion was made to accept the agreement. The motion was passed with Pay voting yes, Crane voting yes, Abdallah voting yes, Lindquist voting yes, and Steinborn voting yes.

d. Parks and Recreation System Draft Master Plan: Pat O'Toole from GreenPlay gave a presentation to the Board on the findings and recommendations of the Systematic Master Plan. Pat explained to the Board that the overarching recommendations of the report are to "keep doing what you are doing." He then went on to discuss process timeline with milestones. Finally, he described the draft recommendations and action items and opened the floor to questions and comments. Don Kearney informed the Board that the final report will include supplemental information, such as, demographics, census information, industry trends, and other data that was utilized to formulate the proposed recommendations.

e. Ball Field Concession Agreement: Dave Fischer presented the Board with a proposed agreement with Crystal Ice (Jan Wood) for providing concessions at Harmodon Park, Sherman Park, and Pasley Park. The contract is for three years with an option to extend for an additional two years. The City will provide the building and utilities and Crystal Ice will compensate the City with 20 percent of the total gross receipts. A motion was made to accept the agreement. The motion was passed with Pay voting yes, Crane voting yes, Abdallah voting yes, Lindquist voting yes, and Steinborn voting yes.

f. Municipal Band Bandmaster Agreement. Dave Fischer explained to the Board that the only change with the new contract involved a 3 percent increase in wages for the Bandmaster. Beyond that, no other changes were involved. After that, Chris Hill addressed the Board and described the events planned for the upcoming year and opened the floor to questions. A motion was made to accept the agreement. The motion was passed with Pay voting yes, Crane voting yes, Abdallah voting yes, Lindquist voting yes, and Steinborn voting yes.

g. Tournament Gate Fees: Scott Juhnke presented the Board with a report that listed the proposed 2015 tournament gate fee applications for softball and baseball. Scott also informed the Board that the list isn't 100 percent complete and future requests would be brought back to the Board as they are received.
motion was made to approve the 2015 gate fees. The motion was passed with Pay voting yes, Crane voting yes, Abdallah voting yes, Lindquist voting yes, and Steinborn voting yes.

Report of Director of Parks and Recreation
Don Kearney informed the Board that department staff have been working feverishly on compiling standards required for CAPRA reaccreditation. The final standards need to be completed by Friday of this week for review.

Kearney told the Board that the department held the first Aquatic Focus Group meeting earlier this month to gain feedback on the indoor pool design. The second Aquatic Focus Group meeting is scheduled for the coming week (February 23, 2015).

Kearney explained that Pat O’Toole from GreenPlay will present the draft findings and recommendations of the Park System Master Plan to the City Council at the informational meeting later today. He also explained that GreenPlay will be back next month to present the final report for approval by the Park Board and City Council at their respective meetings on March 17.

Kearney also informed the Board that department staff will provide an update on Project Trim to the Land Use Committee of the City Council later today. Finally, Don informed the Board that outdoor ice rinks are now closed for the season.

There being no further business, a motion was made to adjourn. Motion passed unanimously; meeting adjourned.

Secretary

Approved by:

President