March 20, 2018

A REGULAR MEETING OF THE SIOUX FALLS PARKS AND RECREATION BOARD was held on Tuesday, March 20, 2018, at 4 p.m., at the Scheels IcePlex.

Roll Call and Determination of Quorum

Members absent: Jason Reisdorfer.

Parks and Recreation staff present: Don Kearney, Director of Parks and Recreation; Tory Miedema, Park Development Specialist; Mike Patten, Park Development Specialist; Kelby Mieras, Operations Manager; Jackie Nelson, Administrative Manager; and Sky Smothers, Recreation Manager.

Others present: Karen Leonard, City Attorney's Office and Ryan Doyle (by phone), Eide Bailly.

Attendees were informed that a public information packet was provided at the back table.

Approval of Minutes (February 20, 2018)
A motion was made to approve the minutes of the February 20, 2018, regular meeting. The motion to approve the minutes passed unanimously, with all present Board members voting yes.

Public Input
No public input.

Report of Standing Committees
For committee reports, Steinborn reported that the Marketing and Public Needs Committee discussed all the items on the agenda. The Park System Planning and Development Committee did not meet. Stavenger reported that the Partnerships and Recreation Committee discussed all the items on the agenda.

Unfinished Business
No unfinished business.

Under New Business
a. DGM Audit: Ryan Doyle presented the DGM audit. They had a clean, unqualified opinion on the financial statements and found that the financials were materially correct. The Board questioned the large discrepancy from 2016 to 2017 in net proceeds on short-term notes payable. Doyle said those proceeds were used for cash flow and the proceeds were used primarily to pay down long-term debt and for equipment purchases. The management account was also discussed. This account consists of restricted cash held for the City of Sioux Falls to fund certain course improvements, repairs, and maintenance projects. Doyle also addressed the misstatement noted in their report. The entry was made to correct the net income in 2017 due to a journal entry that was not made in 2016. After discussion, a motion was made to accept the DGM audit. The motion was seconded, and passed unanimously with all present Board members voting yes.
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b. Policies anc Guidelines: Mieras presented the Policies and Guidelines update. A red-lined copy of the Policies and Guidelines highlighting the proposed changes were provided in the Board packets. The noted changes were updates to the scheduling of sports facilities and memorializing current practices, drone permit issuance, and adding the tobacco free policy on park property and in facilities. After discussion, a motion was made to approve the Policies and Guidelines update. The motion was seconded, and passed unanimously with all present Board members voting yes.

c. CIP 2019–2023: Miedema presented the CIP 2019–2023. The presentation reviewed the Board’s priorities determined during the CIP work session last month and how those priorities were addressed in the proposed plan. A summary of the proposed plan was provided in the Board packets. After discussion, a motion was made to recommend approval of the CIP 2019–2023. The motion was seconded, and passed unanimously with all present Board members voting yes.

Report of Director of Parks and Recreation

a. Kearney reported that the City Council approved the transfer of the property including the old Park Office building at Seventh Street and Weber Avenue adjacent to Heritage Park to Bedrock Development, LLC. The renovation must begin by July 1 and they have 18 months to complete the work.

b. The department has scheduled groundbreakings for the Levitt Shell/Falls Park West project and the bike trail project from Marion Road to the Flood Control Dam. The dates will be finalized and sent out to the Board.

c. Sioux Falls Parks and Recreation, Sioux Falls Police Department, Sioux Falls Fire Rescue, City’s Attorney’s Office, and the City’s Risk Management teams, and the SD Public Assurance Alliance will be meeting soon to review the drowning incident at Falls Park. They will review the incident to see if any additional measures can be taken to make the area safer for the public. A similar review was done in 2013 after the last incident, and it resulted in new signage, additional signage, and the installation of anchor points in the quartzite to assist emergency responders.

Items Added After the Agenda Deadline

None.

There being no further business, a motion was made to adjourn. Motion passed unanimously, meeting adjourned.

[Signatures]

Secretary

Approved by:

[Signature]

President