

**Minutes
Siouxland Heritage Museums
Board Meeting
Thursday, January 5, 2012
Law Library, Old Courthouse Museum**

Present: Patrick McGreevy, Sandy Dean, Ron Helwig, Virgil Andersen, Tim Schendel, Beth MacDonald, Marty DeWitt, Bill Hoskins,
Absent: Mary Dean Janklow, Michelle Erpenbach, Glenda Schmid, Gerald Beninga

Bill Hoskins called the meeting to order at 11:30 AM.

Bill introduced Ron Helwig, recently appointed by the City Council to replace Dianne Metli.

Virgil Andersen reported for the Nominating Committee recommending Tim Schendel as Chair, Pat McGreevy as Vice Chair and Virgil Andersen as the Secretary/ Treasurer of the Museum Board for 2012. Virgil moved the slate of officers, Sandy seconded the motion. The slate of officers was elected.

The gavel was passed to Tim Schendel as Board Chair.

The Minutes of the November meeting be approved as printed.

Public Input: None

Reports:

Beth MacDonald reported on the new Alliance Board members that have been recruited. The Alliance Board Meeting on January 12 and the Alliance Annual Meeting is to be held on January 19 at the Pettigrew Home and Museum following the Exhibit Opening.

Bill Hoskins, Museum Director presented an overview of the Museum's Funding and explained the monthly financial reports which will be e-mailed to board members monthly through the year. Bill presented the financial reports and the detailed report on obligated funds in the Enterprise Fund. The Financial Report was accepted as presented.

Bill Hoskins presented a new organizational chart for the Siouxland Heritage Museums Staff; a list of Museum Departments and responsibilities; and a staff list to the Museum Board.

Bill Hoskins, Museum Director presented the Director's Report for December including some highlights for the month. Highlights included:

- 2011 attendance increased from 2010.

- The Holiday Open House at the Pettigrew was attended by 209 people on December 8.
- The Clock Tower Stair Project was completed on December 19 on schedule and \$55,000 (32%) under budget. The Original Budget for the Project was \$168,000. The Architect & Engineering Contract was for \$15,000 and Sunkota Construction's contract was for \$98,000.
- All museum employees pay was cut by 5% effective December 24, 2011.
- 11 media stories promoting the Museum and the Museum's programs in December.
- Mary Chilton DAR Foundation officially approved a grant of \$9,025 to the Siouxland Heritage Museums for the Flag Exhibit scheduled to open June 14, 2012.

Regular Business

Bill handed out the 2012 Goals for the Siouxland Heritage Museums from the Long Range Plan adopted by the Museum Board in 2010. Tim asked that everyone look these over carefully and prepared to discuss them at the February Board Meeting.

Bill handed out the list of Board Committee Assignments for 2012 made by Chairman Schendel. The Visitor Experience Committee is set to meet on January 24, 2:00 PM at the Old Courthouse Museum. The Museum Finance Committee is set to meet on February 29 at Noon at the Old Courthouse Museum. The Museum Facilities Committee will also meet in January the exact date is not yet set.

Bill Hoskins briefly went over the County Budget situation in regards to the Deputies Association Law Suit and the potential impact. Tim said he would request a joint budget hearing if the Commission proposed any changes in the Museum Budget.

Bill quickly briefed the Board on a contact from Sanford's regarding the Collections Center Project. Bill will be meeting with a representative of Sanford at the Collections Site on Friday, January 6. He will report back to the Facilities Committee of the Museum Board.

The meeting Adjourned at 12:25 PM.

Museum Mission: *"The Siouxland Heritage Museums is dedicated to enhancing the experience of learning for our community, its families and visitors through collections, preservation and interpretation of history"*