1. Call to Order/Roll Call

A regular meeting of the Solid Waste Planning Board was called to order at 5:30 pm by Jamison Reginek, Acting Board Chair. A quorum was present.

Roll Call:

Members Present:
- Jake Anderson, Recycling Industry Representative
- Doug Johnson, Environmental Analyst (Interim Seat Until Environmental Manager position is filled)
- Nancy Korkow, McCook County
- Ken Allender, Citizen Representative
- Scott Anderson, Minnehaha County Representative
- Merle Wollman, Multihousing Representative
- Jamison Reginek, Sustainability Coordinator, Acting Chair
- Cindy Neuroth, Waste Hauling Industry Representative
- Mick Miller, Turner County (Temp appointment until approved)
- Deb Reinicke, Lake County Representative
- Dennis Weeldreyer, Lincoln County Representative

Members Absent:
- Norm Dittman, Citizen Representative
- Lyndsay DeMatteo, Citizen Representative
- Fred Snoderly, City of Madison

Others present:
- Jon Cressman, Cressman Sanitation
- Dave McElroy, Landfill Superintendent

2. Approval of Agenda

A motion was made by Deb Reinick and seconded by J. Anderson to approve the meeting agenda. (Vote: Yeses: J. Anderson, Johnson, S. Anderson, Neuroth, Miller, Weeldreyer, Korkow, Allender, Wollman, Reginek Reinicke. Noes: None.) Motion passes unanimously.
2. Approval of Minutes

A motion was made by J. Anderson and seconded by Wollman to approve the minutes of the Solid Waste Planning Board meeting of February 25, 2014 (Vote: Yeses: J. Anderson, D Johnson, Anderson, Neuroth, Miller, Weeldreyer, Korkow, Allender, Wollman, Reginek, Reinicke. Noes: None.) Motion passes unanimously.

Introduction—Jamison Reginek, Sustainability Coordinator

1. Board Members Term Expirations
   - Ken Allender
   - Jake Anderson
   - Norman Dittman
   - Dennis Weeldreyer
   o Dittman has expressed that he will not be renewing his membership.
   o The process to renew a board member’s term requires them to reapply.
   o Doug Johnson and Mick Miller are temporary appointed as an interim status until approved by council.

2. Public Works Attorney Diane Best has started as of April 14th and she will be a great asset to help guide the SWPB.

* McElroy arrives at 5:40 p.m.

Continuing Business

3. Landfill Report – Dave McElroy, Landfill Superintendent
   o There were two retirements so far in 2014
     o Keven Vermillion (Scale house Operator) was promoted to Equipment Operator.
     o They will also be hiring 2 Scale House Operators.
   o There were two new equipment purchases for 2014
     o A new compactor
     o A new dozer
   o MSW down 1% from last year, C&D is up 17% from last year.
   o 4 to 5 employees were certified for refrigeration removal this quarter.
   o The landfill is continuing their Pipeline Training.
   o Completed Ground Water, DOT, and Greenhouse Gas Annual Reports.
   o C&D MRF location was reviewed and the Landfill was selected as the preferred site.

4. Environmental Report- Jamison Reginek, Sustainability Coordinator
   o Public Education Campaign is in full swing with online guide of solid waste and recycling information.
   o Report presentation on the Household Hazardous Waste Facility’s usage was delivered.
     o Increased participation drop-off per day rose to an average of 100 per day.
     o Reuse room usage had also jumped up from last year.
     o Around $17,000 was saved by new processes at the landfill through HHW/Landfill collaboration to process a portion of bulk latex paint.
   o A presentation was given to show the dangers of needles/sharps within the waste stream.
     o Increasing efforts within the needle disposal campaign was discussed.

   o Advertisements regarding grease waste were effective as haulers are seeing more Fats, Oils, and Grease in the garbage since the advertisement broadcast in February.
   o A request was made to monitor yard waste and its composition within the recycling percentage.
   o A request was made for a commercial that addresses fire ash in the garbage cans.

7. Citizen Representative Report- Ken Allender, Board Member
   o No new business to report.

Unfinished Business

1. SWPB Restructuring – Jamison Reginek, Sustainability Coordinator
   o The City has received several recommended alternates to the SWPB restructuring proposal and is considering those proposals.
   o Please submit any possible modifications to Jamison Reginek and they will be brought to the table at the next board meeting.

2. EPA Guidance Document – Jamison Reginek, Sustainability Coordinator
   o The Public Works Environmental Division is working on finalizing the EPA Guidance Document and should have this ready by next meeting.

3. Chapter 57 Amendments – Dave McElroy, Landfill Superintendent
   o Chapter 57 amendments will be going to council along with rate increases. An informational meeting will be held on June 3rd, and the first reading on June 10th. The 2nd reading will follow on June 17th.

New Business

   o Container Standardization – Ken Allender
   o Due to the needle disposal conversation had previously; a request was made to look at the standardization of recycling containers.

   A motion was made by J. Anderson and was seconded by K. Allender to refer the issue of container standardization to the Ordinance Subcommittee. (Vote: Yeses: J. Anderson, S. Anderson, Johnson, McElroy, Korkow, Allender, Wollman, Reginek, Neuroth, Miller, Weeldryer. Noes: None.) Motion passes unanimously.

   o Set SWPB Meeting Structure – Jamison Reginek
   o Administration will poll the board to determine an appropriate meeting time. Findings will be brought to the SWPB’s attention.

Other Business
   o None

Public Input
   o None

Adjournment:
A motion was made by Korkow and seconded by Neuroth to adjourn at 6:35 pm (Vote: Yeses: J. Anderson, S. Anderson, Johnson, McElroy, Korkow, Allender, Wollman, Reginek, Neuroth, Miller, Weeldryer. Noes: None.) Motion passes unanimously.