

**Visual Arts Commission (VAC)**  
**Work Session VII – Wednesday November 8, 2017 – 5:30 pm to 7:30 pm**  
**Note Location: Downtown Library Conference Room, located at 200 N Dakota Avenue.**

**DRAFT Meeting Minutes**

**Work Session IX Agenda Topic: Public Art Integration in Sioux Falls**

**I. Call to Order & Quorum Determination**

MEMBERS PRESENT: Kellen Boice; Zach DeBoer; Sandra Pay;

MEMBERS ABSENT: Larry Ling - excused; Ivy Oland –excused; James Zajicek –excused; Larry Crane excused;

OTHERS PRESENT: Russ Sorenson-VAC Staff Liaison (City Planning Office)

**II. Welcome & Introductions**

Zach DeBoer, VAC Vice Chairperson called the meeting to order at 5:45 p.m.

Russ noted the meeting notice was posted on the city’s website and DT Library door.

Zach DeBoer, VAC Vice Chairperson, welcomed the commissioners. There were no guests.

**III. Review and Approval of October 11, 2017 Work Session Meeting Minutes:**

a) October 11, 2017 Work Session;

Commissioner Kellen Boice made a motion to approve the October 11, 2017 Work Session meeting minutes. Commissioner Sandra Pay seconded the motion. The motion to approve the October 11, 2017 Work Session meeting minutes passed unanimously.

**IV. What are the Work Session Ground Rules?**

a) Governance for Work Sessions –Select a Facilitator

b) Verify Work Session Meeting Schedule –Dates, Times, Locations

c) VAC consensus or vote

d) Documenting VAC Ideas

e) Public vs. Non-Public Involvement

f) LISTEN RESPECT RESOLVE OPENESS

No changes.

**V. Determine VAC Focus**

a) Work Session IX Agenda Development

No changes.

b) City of Brookings Public Art Integration - Research Findings & Discussion (Larry and Ivy)

Kellen Boice suggested looking at her research works from June 2017 regarding the Alexandria VA and Richmond VA, examples too. Website links provided below.

Richmond VA -

<http://www.richmondgov.com/CommissionPublicArt/documents/DraftRICHMONDArtPlan03172017.pdf>

See Various Cities Matrix (pages 26 & 27)

(137 pages)

Alexandria VA -

<https://www.alexandriava.gov/PublicArt>

(66 pages)

Commissioners discussed a name change from Sioux Falls Visual Arts Commission (VAC) to Sioux Falls Public Art Commission (PAC). Commissioners expressed their research findings indicated that several cities reference Public Art Commission. Russ Sorenson, staff liaison, mentioned that a name change would require a future city ordinance amendment.

- c) Continue Exploration of the five (5) pillars of an art integration strategy. Those pillars include: Policy; Administration; Funding; Master Planning; and Art Inventory and Management). The question items are noted below.

POLICY (Zach DeBoer)

- How do the right people get involved? And When?
- What kind of projects does this apply to?
- Who does it benefit?
- When is budget submitted, reviewed, and approved?
- What qualifies as public art?
- Identify needs and opportunities?
- What qualifies as a public art need or opportunity?
- What are the goals for the public art collection?
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ADMINISTRATION and MANAGEMENT (Ivy Oland)

- Who oversees distribution of funds?
- How does public know about this resource?
- Who makes selections/decisions (artists?)
- Who are the stakeholders and their roles and responsibilities?
- What does the management structure look like?
- Does VAC (or appointed person) manage monies, or do we rely on other departments?
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FUNDING (Larry Crane)

- What is the percentage?
- Is there a way to do public/private funding?
- How is/does the fund become self-sustaining?
- Budget – when, who, how approved?
- Can we find an example of CIP projects from other communities where other department(s) manage the funds?
- Who administers funding?
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MASTER PLANNING (Kellen Boice)

- What are we doing annually – in terms of work plan, budget?
- Identifying needs & opportunities?
-

MAINTENANCE & CONSERVATION (Aleta Branson)

- Art Inventory and Maintenance Plans?
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No further action was taken by the Commissioners on this item.

**VI. Public Input**

No public information was received.

**VII. Homework Assignments**

- a) Continue Literature Review and Research Findings About Public Art Integration
- b) Continue Review of City Ordinance about VAC Authority, Duties, and Responsibilities
- c) Adopted Cultural Plan - See GOAL 6 – Cultural Facilities and Public Art Sections 6.1- 6.3
- d) Each member to provide definition of Public Art Integration

**VIII. Announcements**

There were no announcement expressed by the Commissioners.

**IX. Next VAC Meetings**

- a) VAC Regular Meetings: Tuesday, November 21, 2017, 9:00 am, Carnegie Town Hall
- b) Future VAC Work Session X: TBD - Commissioners indicated they would like to discuss not conducting a work session meeting in December due to the holidays. This will be discussed at their regular meeting on November 21, 2017.

**X. Adjournment**

With no further business, the Commissioners adjourned their work session meeting at approximately 7:20 p.m.

*Items added after the agenda deadline: The Visual Arts Commission may include such other business as may come before this body.  
If an ADA accommodation is needed, please contact the Human Relations Office at 605-367-8745 or [humanrelations@siouxfalls.org](mailto:humanrelations@siouxfalls.org) at least 48 hours before the meeting event.*