DRAFT Meeting Minutes

MEMBERS PRESENT:  Kellen Boice; Ivy Oland; James Zajicek;

MEMBERS ABSENT:  Larry Crane; Zach DeBoer - excused; Larry Ling; Sandra Pay - excused;

OTHERS PRESENT:  Russ Sorenson, VAC Staff Liaison (City Planning Office)

Work Session XI Agenda Topic:  Public Art Integration in Sioux Falls

I. Call to Order & Quorum Determination
   Ivy Oland, VAC Chairperson, called the meeting to order at 5:37 p.m.  There was no quorum.

II. Welcome & Introductions
   There were no guests in attendance and all the Commissioners were acquainted.

III. Review and Approval of Work Session Meeting Minutes:
   a) January 31, 2018 Work Session;  No action taken due to lack of quorum.

IV. What are the Work Session Ground Rules?
   a) Governance for Work Sessions – Select a Facilitator
   b) Verify Work Session Meeting Schedule – Dates, Times, Locations
   c) VAC consensus or vote
   d) Documenting VAC Ideas
   e) Public vs. Non-Public Involvement
   f) LISTEN RESPECT RESOLVE OPENESS
   No action taken due to lack of quorum.

V. Determine VAC Focus
   a) Work Session XI Agenda Development
   b) City of Brookings Public Art Integration - Research Findings & Discussion  (Larry and Ivy)
   c) Public Art Integration (PAI) Summary - VAC Member Collaborations
      Due to the lack of a quorum, no formal actions were taken by the Commissioners. However, the small group continued their work drafting a Google document entitled, “Public Art Integration (PAI) - VAC Member Collaborations” 2018.
   d) Continue Exploration of the five (5) pillars of an art integration strategy. Those pillars include:  Policy; Administration; Funding; Master Planning; and Art Inventory and Management). The question items are noted below.

      POLICY  (Zach DeBoer)
      o  How do the right people get involved? And When?
      o  What kind of projects does this apply to?
      o  Who does it benefit?
      o  When is budget submitted, reviewed, and approved?
      o  What qualifies as public art?
      o  Identify needs and opportunities?
      o  What qualifies as a public art need or opportunity?
      o  What are the goals for the public art collection?

(over)
ADMINISTRATION and MANAGEMENT (Ivy Oland)
- Who oversees distribution of funds?
- How does public know about this resource?
- Who makes selections/decisions (artists?)
- Who are the stakeholders and their roles and responsibilities?
- What does the management structure look like?
- Does VAC (or appointed person) manage monies, or do we rely on other departments?

FUNDING (Larry Crane)
- What is the percentage?
- Is there a way to do public/private funding?
- How is/does the fund become self-sustaining?
- Budget – when, who, how approved?
- Can we find an example of CIP projects from other communities where other department(s) manage the funds?
- Who administers funding?

MASTER PLANNING (Kellen Boice)
- What are we doing annually – in terms of work plan, budget?
- Identifying needs & opportunities?

MAINTENANCE & CONSERVATION (Aleta Branson)
- Art Inventory and Maintenance Plans?

VI. Public Input
No public comments received.

VII. Homework Assignments
a) Continue Literature Review and Research Findings About Public Art Integration
b) Continue Review of City Ordinance about VAC Authority, Duties, and Responsibilities
c) Adopted Cultural Plan - See GOAL 6 – Cultural Facilities and Public Art Sections 6.1- 6.3
d) Each member to provide definition of Public Art Integration
e) VAC Dropbox – design element examples for proposed downtown mixed use parking ramp
f) Review Forum Questions about public art integration

VIII. Announcements
No announcements

IX. Next VAC Meetings
a) VAC Regular Meeting: Tuesday, May 15, 2018, 9:00 am, Carnegie Town Hall
b) Future VAC Work Session XII: TBD

Commissioners determined their next Working Session Meeting be scheduled for Wednesday, May 16, 2018 5:30 – 7:30 pm, to be held at the Downtown Library, Meeting Room B, at 200 N Dakota Avenue, Sioux Falls

X. Adjournment