

Visual Arts Commission (VAC)

Work Session XI – Wednesday August 15, 2018 – 5:30 pm to 7:30 pm

Note Location: Downtown Library Meeting Room A, located at 200 N Dakota Avenue.

DRAFT Meeting Minutes

MEMBERS PRESENT: Kellen Boice; Sandra Calles; Zach DeBoer; Ivy Oland; James Zajicek; Sandra Pay;

MEMBERS ABSENT: Keith Lapour;

OTHERS PRESENT: Russ Sorenson, VAC Staff Liaison (City Planning Office)

Work Session XI Agenda Topic: Public Art Integration in Sioux Falls

I. Call to Order & Quorum Determination

Ivy Oland, VAC Chairperson, called the meeting to order at approximately 5:35 p.m.

II. Welcome & Introductions

Ivy Oland, VAC Chairperson, welcomed the Commissioners and newest commissioner, Sandra Calles. Commissioners introduced themselves to Sandra Calles. There were no guests in attendance.

Chairperson, Ivy Oland, explained the purpose of these Working Sessions to new member Sandra Callies and collected updated email addresses from all Commissioners to add them to the active Google document. The group will continue to work on their draft Google document entitled, “Public Art Integration (PAI) - VAC Member Collaborations” 2018.

III. Review and Approval of Work Session Meeting Minutes:

- a) January 31, 2018 Work Session;
- b) April 11, 2018 Work Session;

VAC Chairperson, Ivy Oland, requested a motion to approve previous Work Session meeting minutes. Commissioner Zach DeBoer made a motion to approve the January 31 and April 11, 2018 Work Session meeting minutes. Commissioner James Zajicek seconded the motion. The motion to approve the January 31 and April 11, 2018 Work Session meeting minutes passed unanimously.

IV. What are the Work Session Ground Rules?

- a) Governance for Work Sessions – Select a Facilitator
- b) Verify Work Session Meeting Schedule – Dates, Times, Locations
- c) VAC consensus or vote
- d) Documenting VAC Ideas
- e) Public vs. Non-Public Involvement
- f) LISTEN RESPECT RESOLVE OPENESS

No further action was taken by the Commission.

V. Determine VAC Focus

- a) Work Session XI Agenda Development
- b) City of Brookings Public Art Integration - Research Findings & Discussion (Ivy)
- c) Public Art Integration (PAI) Summary - VAC Member Collaborations

Due to the lack of a quorum, no formal actions were taken by the Commissioners. However, the small group continued their work drafting a Google document entitled, “Public Art Integration (PAI) - VAC Member Collaborations” 2018.

(over)

- d) Continue Exploration of the five (5) pillars of an art integration strategy. Those pillars include: Policy; Administration; Funding; Master Planning; and Art Inventory and Management). The question items are noted below.

POLICY (Zach DeBoer)

- How do the right people get involved? And When?
- What kind of projects does this apply to?
- Who does it benefit?
- When is budget submitted, reviewed, and approved?
- What qualifies as public art?
- Identify needs and opportunities?
- What qualifies as a public art need or opportunity?
- What are the goals for the public art collection?

ADMINISTRATION and MANAGEMENT (Ivy Oland)

- Who oversees distribution of funds?
- How does public know about this resource?
- Who makes selections/decisions (artists?)
- Who are the stakeholders and their roles and responsibilities?
- What does the management structure look like?
- Does VAC (or appointed person) manage monies, or do we rely on other departments?

FUNDING (Larry Crane TBD???)

- What is the percentage?
- Is there a way to do public /private funding?
- How is/does the fund become self-sustaining?
- Budget – when, who, how approved?
- Can we find an example of CIP projects from other communities where other department(s) manage the funds?
- Who administers funding?

MASTER PLANNING (Kellen Boice and Sandra Calles)

- What are we doing annually – in terms of work plan, budget?
- Identifying needs & opportunities?
- *Nexus to adopted Cultural Plan*

INVENTORY AND MAINTENANCE (Aleta Branson Sandra Calles)

- Art Inventory and Maintenance Plans?

Commissioners Sandra Pay and Keith Lapour have graciously offered their assistance to review/comment on various sections of the “Public Art Integration (PAI) - VAC Member Collaborations” 2018 document.

VI. Public Input

No public comments received.

VII. Homework Assignments

- a) *Continue Literature Review and Research Findings About Public Art Integration*
- b) *Continue Review of City Ordinance about VAC Authority, Duties, and Responsibilities*
- c) *Adopted Cultural Plan - See GOAL 6 – Cultural Facilities and Public Art Sections 6.1- 6.3*
- d) *Each member to provide definition of Public Art Integration*
- e) *VAC Dropbox – design element examples for proposed downtown mixed use parking ramp*
- f) *Review Forum Questions about public art integration*

VIII. Announcements

No announcements

IX. Next VAC Meetings

- *VAC Regular Meetings: Tuesday, August 21, 2018, 9:00 am, Carnegie Town Hall*
- *Future VAC Work Session XII: September 12, 2018, 5:30 pm – 7:30 pm, DT Library Meeting Room B*

X. Adjournment

With no further business, the VAC's Work Session meeting adjourned at approximately 7:17 pm.