

Visual Arts Commission (VAC)

Work Session XVI – Wednesday October 9, 2019 – 5:30 pm to 7:30 pm

Note Location: Downtown Siouxland Library - Conference Meeting Room located at 200 N Dakota Avenue.

**AGENDA
MINUTES**

Members Present: *Kellen Boice, Michael Jamison, Keith Lapour, Joe Schaefer; James Zajicek;*
Guests Present: *Nichole Cross*
Staff Present: *Russ Sorenson*

Work Session XVI Agenda Topic: Public Art Integration in Sioux Falls

I. Call to Order & Quorum Determination

Commissioners present requested that Kellen Boice serve as acting chairperson for this meeting.

II. Welcome New VAC Members & Introductions

None

III. Review and Approval of Work Session Meeting Minutes:

a) September 11, 2019 Work Session;

VAC acting chairperson Kellen Boice requested a motion to approve the previous work session meeting minutes from September 11, 2019 meeting. Commissioner Michael Jameson made a motion to approve the September 11, 2019 meeting minutes.

Commissioner Joe Schaeffer seconded the motion. The motion to approve the September 11, 2019 meeting minutes was unanimously approved.

IV. What are the Work Session Ground Rules?

a) Governance for Work Sessions – Select a Facilitator

b) Verify Work Session Meeting Schedule – Dates, Times, Locations

c) VAC consensus or vote

d) Documenting VAC Ideas

e) Public vs. Non-Public Involvement

f) LISTEN RESPECT RESOLVE OPENESS

g) Google document entitled, “Public Art Integration (PAI) - VAC Member Collaborations” 2018.

VAC acting chairperson Kellen Boice requested if there were any new ground rules for this work session meeting. No new rules were presented or discussed.

V. Determine VAC Focus

a) Work Session XVI Agenda Development

b) DRAFT Letter of Advocacy for City Hall Art Integration - Done

c) City of Brookings Public Art Integration - Research Findings & Discussion (Ivy)

d) Public Art Integration (PAI) Summary - VAC Member Collaborations

VAC acting chairperson Kellen Boice reviewed the VAC’s meeting focus. It was determined to review Chapter 3 outline and draft summary that focuses on “Policy”, and as presented by Commissioner Michael Jamison. Michael Jamison distributed outline copies to the Commissioners for further review and discussion.

Outline:

3. Policy – for applied and integrated art components. Include developer driven and permanent and temporary art as applied or integrated art too.

- a. Overview
- b. Applicable Projects (describe what above/below ground means)
 - Art memorials and sites;
- c. Funding (and below?)
- d. Implementation
 - i. City – CIP
 - ii. Parties Involved
 - iii. Planning Process
 - iv. RFP/Q
 - v. Review Process
 - vi. Selection Criteria
- e. Ownership
- f. Donations

Michael Jamison indicated that in his review that he recommends striking out the "Overview" subsection under the "Policy" Section. He requested informational clarifications from the VAC attendees prior to his wordsmithing. He will also contact Ivy and Zach for their informational perspectives too.

City Project mgr. to oversee implementation of applied or integrated art components and that the projects are aligned with the CIP 5year plan.

- e) Continue Exploration of the five (5) pillars of an art integration strategy. Those pillars include: Policy; Administration; Funding; Master Planning; and Art Inventory and Management). The question items are noted below.

POLICY (Zach DeBoer)

- How do the right people get involved? And When?
- What kind of projects does this apply to?
- Who does it benefit?
- When is budget submitted, reviewed, and approved?
- What qualifies as public art?
- Identify needs and opportunities?
- What qualifies as a public art need or opportunity?
- What are the goals for the public art collection?

ADMINISTRATION and MANAGEMENT (Ivy Oland)

- Who oversees distribution of funds?
- How does public know about this resource?
- Who makes selections/decisions (artists?)
- Who are the stakeholders and their roles and responsibilities?
- What does the management structure look like?
- Does VAC (or appointed person) manage monies, or do we rely on other departments?

FUNDING (Larry Crane TBD???)

- What is the percentage?
- Is there a way to do public /private funding?
- How is/does the fund become self-sustaining?
- Budget – when, who, how approved?
- Can we find an example of CIP projects from other communities where other department(s) manage the funds?
- Who administers funding?

MASTER PLANNING (Kellen Boice ~~and Sandra Calles~~)

- What are we doing annually – in terms of work plan, budget?
- Identifying needs & opportunities?
- *Nexus to adopted Cultural Plan*

INVENTORY AND MAINTENANCE (Aleta Branson ~~Sandra Calles~~)

- Art Inventory and Maintenance Plans?

Commissioners Sandra Pay and Keith Lapour have graciously offered their assistance to review/comment on various sections of the “Public Art Integration (PAI) - VAC Member Collaborations” 2018 document.

VI. Public Input

No new public input was received at this meeting.

VII. Homework Assignments

- a) Continue Literature Review and Research Findings About Public Art Integration
- b) Continue Review of City Ordinance about VAC Authority, Duties, and Responsibilities
- c) Adopted Cultural Plan - See GOAL 6 – Cultural Facilities and Public Art Sections 6.1- 6.3
- d) Each member to provide definition of Public Art Integration
- e) VAC Dropbox – design element examples for proposed downtown mixed use parking ramp
- f) Review Forum Questions about public art integration

VIII. Announcements

No announcements were expressed at this meeting.

IX. Next VAC Meetings

- *VAC Regular Meetings: Tuesday, October 15, 2019, 9:00 am, City Center #110, 231 N Dakota Ave;*
- *Future VAC Work Session XVII: November 13, 2019, 5:30 pm – 7:30 pm, DT Library Conference Room.*

X. Adjournment

With no further business, the VAC's Work Session meeting adjourned at approximately 7:28 pm.