Members Present:  
Chairman Erik Helland  
Vice-Chair Greg Neitzert  
Aaron Norman  
Ryan Rients  
Kathryn Henning  
Robert Everett - Alternate  
Michael Jones - Alternate  

Members Absent:  
None  

Staff Present:  
Shawna Goldammer  
Bryan Wilcox  

OLD BUSINESS  

APPROVAL OF MINUTES OF SEPTEMBER 28TH, 2015 MEETING  

A motion was made by Neitzert, seconded by Norman to approve the minutes of September 28th, 2015. Chairman Helland called for a voice vote. All members voted yes. **Motion passed.**  

NEW BUSINESS  

Case BOA-003378-2015: Variance in (1) the required front yard setback from 25’ to 12’-6” and (2) in the required side yard setback from 5’ to 4’-5”.  

Applicants: **Jeremy & Jody Burt**  

Address: **1215 S. Holly Dr.**  

A motion was made by Neitzert, seconded by Rients to approve a variance in the required front yard setback from 25’ to 12’-6”.  


A motion was made by Norman, seconded by Henning to approve a variance in the required side yard setback from 5’ to 4’-5”.  

Vote to approve: Roll Call: Yeses, Neitzert, Rients, Norman, Henning, Helland 5. Noes, 0. **Motion passed. Variance approved.**
Case BOA-003562-2015: Variance in the required number of parking spaces from 23 to 21.

Applicant: **Lanny Auringer**

Address: **4501 E. Pampas Pl.**

A motion was made by Neitzert, seconded by Henning to approve a variance in the required number of parking spaces from 23 to 21.

Vote to approve: Roll Call: Yeses, Neitzert, Rients, Norman, Henning, Helland, 5. Noes, 0. **Motion passed. Variance approved.**

Case BOA-003565-2015: Appeal a zoning manager’s decision on what is considered a rear lot line.

Applicant: **Kelly Nielson**

Address: **4101 W. Explorer Circle**

A motion was made by Neitzert, seconded by Henning to grant a variance in the required rear yard setback from 25’ to 5’.

Vote to approve: Roll Call: Yeses, Neitzert, Rients, Norman, Henning, Helland, 5. Noes, 0. **Motion passed. Variance approved.**

A motion was made by Neitzert, seconded by Norman to uphold a zoning manager’s decision on what is considered a rear lot line.

Vote to approve: Roll Call: Yeses, Neitzert, Rients, Norman, Henning, Helland, 5. Noes, 0. **Motion passed. Appeal upheld.**

Case BOA-003569-2015: Variance in the required front yard setback from 24’-6” to 18’-6”.

Applicant: **Terry Schultz**

Address: **1609 W. 29th St.**

A motion was made by Neitzert, seconded by Rients to approve a variance in the required front yard setback from 24’-6” to 18’-6”. 
Vote to approve: Roll Call: Yeses, Rients, Norman, Helland 3. Noes, Neitzert, Henning, 2. **Motion failed. Variance denied.**

**Adjournment**

A unanimous decision was made to adjourn at 7:30pm. All members voted yes. **Motion passed.**