MEMBERS PRESENT
Chairperson Aaron Norman
Jacqueline Cole
Ryan Rients
Craig Markhardt
Michael Jones

MEMBERS ABSENT
Billy Pollema
Graham Oey

STAFF PRESENT
Shawna Goldammer
Barb Stoltenburg

Meeting was called to order at 6:00 p.m.

APPROVAL OF MINUTES OF NOVEMBER 19, 2018, MEETING

A motion was made by Ryan Rients, seconded by Jacqueline Cole to approve the minutes of November 19, 2018. Chairperson Aaron Norman called for a voice vote. All members voted yes. Motion passed.

NEW BUSINESS

Case BOA-009589-2018: Variance in the required front yard setback from 25’ to 17’ along N. M Avenue for mechanical equipment.

Applicant: Brian Johnson
Address: 1800 N M Ave

A motion was made by Craig Markhardt and seconded by Ryan Rients to approve a variance in the required front yard setback from 25’ to 17’ along N. M Avenue for mechanical equipment. Vote to approve: Roll Call: Yeses, Jacqueline Cole, Ryan Rients, Craig Markhardt, Michael Jones, Aaron Norman, 5. Noes, 0. Motion Passed. Variance Approved.

Case BOA-009638-2018: Variance in the required front yard setback from 25’ to 16’.

Applicant: Neil Stoll, Life Style Builders
Address: 15 S Riverview Hts
A motion was made by Ryan Rients and seconded by Craig Markhardt to approve a variance in the required front yard setback from 25' to 16'. Vote to approve: Roll Call: Yeses, Jacqueline Cole, Ryan Rients, Craig Markhardt, Michael Jones, 4. Noes, Aaron Norman, 1. **Motion Passed. Variance Approved.**

**PUBLIC INPUT ON NON-AGENDA ITEMS**

There was none.

**ELECTION OF OFFICERS**

A motion was made by Craig Markhardt and seconded by Jacqueline Cole to nominate Michael Jones as Chairperson and nominate Ryan Rients as Vice-Chair of the Board. Chairperson Norman called for a vote. All members voted yes. **Motion Passed.**

**ADJOURNMENT**

A motion was made by Ryan Rients and seconded by Michael Jones to adjourn the meeting at 6:41 pm. Chairperson Norman called for a voice vote. All members voted yes. **Motion Passed.**