City ordinance requires a street tree planting permit before a new tree can be planted in the parking strip (area between the curb and sidewalk). This ordinance also requires the planting of trees as approved in the street tree planting guide. Submitting a planting permit application does not guarantee that a permit will be granted, and work shall not proceed until the permit has been signed by an authorized staff member and returned to the applicant.

The City of Sioux Falls Department of Parks & Recreation is committed to assisting with the proper selection and planting of street trees. These efforts will diversify our urban forest, and assure trees are planted in a suitable location.

1. First, complete this brief questionnaire. This will help determine if the parking strip in front of your property can accommodate the planting of a street tree per City ordinance.

   Yes   No

   Would you like to plant a tree(s) in the parking strip in front of your residence?
   
   Do you own your residence? (contractors applying for a homeowner leave this answer blank.)
   
   Is the parking strip in front of your residence at least 5 feet wide? (Parking strip is the green area between the curb and the sidewalk.)
   
   Is your parking strip free from overhead power lines?
   
   Can the tree(s) be planted a minimum of 40 feet away from any other existing tree(s) growing in the parking strip? (This includes your neighbor’s trees)
   
   If you own a corner lot, can the tree(s) be planted a minimum distance of 30 feet from the corner? (Leave this answer blank if you do not own a corner lot.)
   
   Can the tree(s) be planted a minimum distance of 10 feet from a fire hydrant?
   
   Can the tree(s) be planted a minimum distance of 10 feet from a driveway?
   
   Can the tree(s) be planted a minimum distance of 15 feet from a streetlight?
   
   Can the tree(s) be planted a minimum distance of 20 feet from a stop/yield sign or traffic light?
Planting Permit Application

2. Next, select the number of tree(s) you want to plant in your parking strip by noting the number next to the tree(s) to be planted below. Details on each approved tree can be found in the Parks & Recreation Street Tree Guide.

   ___Ironwood___Northern Pin Oak___Amur Corktree
   ___Northern Catalpa___Northern Red Oak___American Linden
   ___American Yellowwood___Swamp White Oak___Little Leaf Linden
   ___Black Locust___Ginkgo___Silver Linden
   ___Kentucky Coffeetree___Ohio Buckeye___Hackberry
   ___Thornless Honey Locust___Black Walnut___Elm Hybrids
   ___Bur Oak___Shagbark Hickory___Japanese Elm
   ___Heritage Oak___Black Cherry___Wilson Elm

3. Next, briefly describe the location you would like to plant each tree, selected above, in your parking strip.

4. Next, provide contact information so we may contact you with the status of your application.

   Property Address: ___________________________________________________________
   Property Owner’s Name: _______________________________Phone # ______________________
   Property Owner’s Mailing Address: _______________________________E-Mail: ______________________
       City: _________________________State: _____________Zip: _________________________
   Contractor’s Name (if applicable): _______________________________Phone # ______________________
   Contractor’s Mailing Address: _______________________________E-Mail: ______________________
       City: _________________________State: _____________Zip: _________________________

5. Lastly, if approved, I agree to:
   - Take responsibility for the tree’s care and maintenance.
   - Make the free call to South Dakota One Call (811) to locate underground utilities prior to planting.
   - Notify the Parks & Recreation Department once the tree is planted by phone, email or CSS portal.

   Signature: _______________________________ Date: ______________________________

Deliver to: Parks & Recreation Office at 231 N Dakota Ave.
OR
Mail to: Street Tree Planting Program, Parks & Recreation, P.O. Box 7402, Sioux Falls, SD 57117-7402
OR
Email to: PlantTrees@siouxfalls.org

After you return this permit application, staff will visit the site for review and mark approved planting location(s) with a white flag and paint. Following the site visit, applicants will receive a letter regarding the status of their application. If approved, the signed planting permit will accompany this letter. If denied, the letter will explain why the application was not approved. Work shall not proceed until the permit has been signed by authorized staff and returned to you.