Sioux Falls Parks and Recreation

2020 Wedding Reservation Application

Spouse A ________________________ Spouse B ________________________

Address ________________________ City ______________ State ____ Zip ______

Cell phone ______________________ Daytime phone ______________________ Home phone ______________________

Email __________________________

Other contact ____________________ Relationship ____________________ Phone ______________________

Please select the facility you would like to reserve:

☐ Tuthill House and Garden (Reservation fee of $75 plus $100 per time block on weekends/holidays
OR reservation fee of $75 plus $25 per hour on weekdays or off-season weekends/holidays)

☐ McKennan Park Sunken Garden and Arbor (Reservation fee of $75)

☐ Terrace Park Japanese Garden and Band Shell (Reservation fee of $75)

All reservation fees are nonrefundable once your reservation is confirmed.

Wedding date requested: ______________________, 2020 Day of the week: __________

From May 1 through September 30, weddings on Fridays, Saturdays, Sundays, or holidays are scheduled in four-hour time blocks. Only one time block may be reserved. Please select a time block:

☐ 12 noon to 4 p.m.  ☐ 6 p.m. to 10 p.m.

From October 1 through April 30, weekend or holiday weddings may be scheduled in one-hour increments:

Start time: ________ End time: ________

Weekday weddings (Monday through Thursday) may be scheduled in one-hour increments at any time of the year:

Start time: ________ End time: ________

All activities associated with a reservation MUST take place within the time block reserved. This includes any prewedding activities such as chair delivery, setup, decorating, photographs, etc., and any teardown/cleanup. Parks close at 10 p.m.

Estimated attendance: _________ Are you planning on using a canopy? ☐ Yes ☐ No

Using electricity? ☐ Yes ☐ No (Electricity is not available at the Japanese Gardens.)

If you will be using amplified sound for over 1 hour, please contact the Health Department at 367-8760.

Earliest postmark accepted for a 2020 wedding will be November 1, 2019. Multiple requests for the same time block will be determined by lottery. Only one application per wedding will be accepted. Submission of multiple applications will disqualify all applications.

► I have read and understand the Parks and Recreation Reservation Policy for weddings ____________________________________________ MUST be signed. ▼

Reservation fee payment must be submitted with your application. This payment is nonrefundable once your reservation is confirmed.

☐ Cash ☐ Check ☐ Credit card

Signature ____________________________________________

Office use only: Date received _______ Postmark _______ Park staff initials _______

Payment amount $___________ Check No. __________ Cash ☐ Credit Card ☐

Sioux Falls Parks and Recreation
231 North Dakota Avenue
Sioux Falls, SD 57104