

SIoux FALLS MOBILE FOOD VENDOR APPLICANT CHECKLIST

Listed below is a checklist of the documentation needed to process your Mobile Food Vendor Permit Application.

SUBMIT TO POLICE RECORDS

Completed Mobile Food Vendor Permit Application

Ordinance 117.122, 117.126 & 117.128

- All Questions Answered

Application Fee of \$75 *Ordinance 117.123*

- Cash, Check or Credit Card

Photocopy of Government Issued Identification *Ordinance 117.128(g)*

Liability Insurance Certificate *Ordinance 117.140(b)*

- Minimum liability limit of at least \$1,000,000 per occurrence.
- Please note that you are responsible for providing Police Records a renewed certificate should it expire *prior to December 31st, 2020* to ensure there is no interruption in your permit.

Verification of Commercial License Plates *Ordinance 117.139(g)*

- Vehicle Registration Card

Third Party Fire Inspection or Propane Fill Receipt *Ordinance 117.137*

- Contact for Fire Inspections: Sioux Falls Fire Rescue 605-367-8093
- Propane Fill Must be a Licensed Sioux Falls Distributor

Health Department Inspection and Approval

A Health Department inspection and approval is required prior to issuance of a Mobile Food Vendor Permit; however, does not need to be turned in with your application. The Health Department may be contacted at 605-367-8760.

- If you plan on vending in the downtown area, please contact Community Development at 605-367-8179 for additional guidelines.
- If you plan on vending in a City park, please contact Parks and Recreation at 605-367-8222 for information on their permitting process.

*To review a map identifying allowable vending locations, please visit the following website and input the address:

<http://cityofsfgis.maps.arcgis.com/apps/webappviewer/index.html?id=1f63b0951ac04c208ac1c9c89ed7edd7>