



Meter Bag Rental Policy

Meter bags are available for use by companies while engaged in a business activity in the downtown area involving repair, maintenance, construction, utility work, or business relocation.

Vehicles must meet the following guidelines or will be cited for prohibited parking:

1. Professional signage or commercial license plates.
 2. Necessary for the specific project or activity at that location. Vehicles used solely for commuting to the job site do not qualify.
- Construction equipment permits are required for equipment/materials (Dumpsters, pods, trailers, materials, equipment, etc.) stored or parked on public streets. Permits are issued at the City Engineering Office (367-8601).
 - All construction equipment and vehicles are subject to City ordinances including Snow Alerts.
 - An invoice will be processed for meter bag rental fees according to the following schedule. Bags may be revoked for late payment.

Daily rental—\$7 per bag, per day (billed and payable at time of return, or monthly if not returned).

Monthly rental—\$100 per bag, per month (billed and payable at the beginning of each month).

- Meter bags must be returned at the expiration of the issue period or when work has been completed. You will be charged for every day that the bag is in your possession. Meter bags are returned to the Public Parking Office.
- \$5 for lost keys, \$10 for lost or damaged padlocks, and \$30 for lost or damaged bags.
- Meter bags may be used only at the location for which they are issued. Use at other locations requires coordination with the Public Parking Office. If the bag is found in a different location, it may be revoked.
- Only padlocks issued by this department are to be used for locking meter bags on meters. The bag must be locked to the meter to ensure that it will not be stolen.
- Meter bags may only be used between 6:30 a.m. and 6:30 p.m.
- If 50 percent of the meters in one block are hooded with bags, you must move to another block. Requests for bags to be used on Phillips Avenue must be approved by the Public Parking Office.
- Any exceptions for extreme or unique needs may be approved by the Public Parking Office on a case-by-case basis.

The Public Parking Office may revoke any parking meter bag(s) if used for any purpose other than that which was authorized or for any violation of the terms and conditions of this policy. If you have any questions, please call the Public Parking Office at 367-8170.