**Accessible Parking for Individuals with Disabilities**

**Requirements for Employee and Visitor Parking Lots**

**Purpose**

Any facility that provides access to employees or visitors must provide accessible parking for individuals with disabilities.

**Accessible Parking Space**

An accessible parking space is defined as a vehicle space with proper signage, and a striped access that is at least 1 1/2 feet wide. The entire space must be free of all obstacles at all times, including ice, snow, shopping carts, trash cans, posted plants, seasonal garden displays, bicycle racks, etc. An accessible aisle does not have a wheel stop.

**Location and Route**

Accessible parking spaces must be located on the shortest accessible route to an accessible facility entrance. Where buildings have multiple accessible entrances with adjacent parking, the accessible parking spaces must be dispersed and located closest to the accessible entrances.

When accessible parking spaces are added in an existing lot, locate the spaces on the most level ground close to the accessible entrance. An accessible route must always be provided from the accessible parking to the accessible entrance. An accessible route never has more than 3 1/2 feet wide. The route is easily visible, slip-resistant surface. If the slope of the accessible route should not be greater than 1:20 in the direction of travel, (a slope of 1:12 is acceptable with additional.

**Required Accessible Parking Spaces**

<table>
<thead>
<tr>
<th>Total Parking in Lot</th>
<th>Standard Accessible Parking Spaces</th>
<th>Van Accessible Parking Spaces</th>
<th>Required Minimum Number of Accessible Parking Spaces</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 to 25</td>
<td>0</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>26 to 50</td>
<td>1</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>51 to 75</td>
<td>2</td>
<td>1</td>
<td>3</td>
</tr>
<tr>
<td>76 to 100</td>
<td>3</td>
<td>1</td>
<td>4</td>
</tr>
<tr>
<td>101 to 150</td>
<td>4</td>
<td>1</td>
<td>5</td>
</tr>
<tr>
<td>151 to 200</td>
<td>5</td>
<td>1</td>
<td>6</td>
</tr>
<tr>
<td>201 to 300</td>
<td>6</td>
<td>1</td>
<td>7</td>
</tr>
<tr>
<td>301 to 400</td>
<td>7</td>
<td>1</td>
<td>8</td>
</tr>
<tr>
<td>401 to 500</td>
<td>7</td>
<td>2</td>
<td>9</td>
</tr>
<tr>
<td>501 to 1000</td>
<td>8</td>
<td>2</td>
<td>10 over 1000</td>
</tr>
</tbody>
</table>

Note: As of July 1, 2003, all accessible parking signs are part of a state program and will have the symbol on a blue background.

**PARKING ACCESSIBLE PARKING SPACES**

- **Location and Route: Continued**
  - Contact Planning and Building Services for more details.
  - Accessible parking spaces may be clustered in one or more lots. If equivalent or greater accessibility is provided in terms of distance from the accessible entrance, parking fees, and convenience.

**Sign Details**

The bottom of the lowest sign shall be a min 60 inches from the ground. Signs may be mounted off for better visibility. Standard and wheelchair accessible parking space signs shall state, “RESERVED PARKING” and include the Universal Symbol of Accessibility. Supplemental signage must state, “STATE PERMIT OR LICENSE REQUIRED.” All wheelchair accessible parking spaces shall have a striped access and a wheelchair accessible parking space symbol.

**Accessible Parking Space and Access Aisle Requirements**

- **Location and Route:**
  - Space designated for wheelchair users by signs.
  - Shall extend the full length of the parking space they serve.
  - Shall have a diagonal striping of 1 1/2 feet in width.

**Boundaries of the Access Aisle must be marked. The end shall be marked by a curved or corner symbol, or a line parallel to the parking space.”**

**Ground Surface**

Parking spaces, passenger loading zones, and access aisles shall be placed on a level surface with a slope not steeper than 1:20.

**Passenger Loading Zones**

**Medical Facilities:**

- Passenger loading zones shall provide a designated area for loading and unloading vehicles.
- Area shall be a minimum of 10 feet in width.
- Area shall be accessible to individuals with disabilities.

**Other Requirements:**

- All parking spaces must be hard-surfaced.
- Signs must be marked by paint or other approved marking device upon the surface.
- Surface runoff must be controlled.
- Parking spaces, barriers, and sidewalks must provide an accessible route.
- All signs, markings, and surfaces must be neat and in good condition.